



December 3, 2025
Arena Theater Board of Directors
Meeting Minutes

1. **Call to Order @ 6:00pm**
2. **Roll Call**
 - Present:** Lisa Joakimides, Michael Beattie, Mark Vanderwoude, Paul Andersen, Tim McMurtry, Fer Dumpert, Tracy DuPont
 - Via Zoom:** Blake More, Steve McLaughlin
 - Staff:** Shauna Boyd & Dagmar Mosely
3. **Privilege of the Floor/Correspondence** Fer commended the recent film festival, noting that it was very well received. Dagmar reported that a complimentary, unsigned note was found in the suggestion box praising the Board, staff, and volunteers for their work and encouraging them to keep up the good work. Several positive comments from community members were also shared regarding the success of the festival.
4. **Approval of the Agenda** Tim moved approval, Mark seconded. Motion passed unanimously.
5. **Approval of the Minutes of the October 29, 2025 Meeting** Mark moved approval, Tim seconded. Motion passed 8-0 with Tracy abstaining.
6. **President's Report** Lisa echoed prior comments in praising the success of the film festival, recognizing the contributions of Board members, staff, and volunteers. It was noted that community members have shared positive feedback, and appreciation was expressed for the significant effort that went into making the event successful. She also extended holiday well wishes.
7. **Secretary Report** Nothing to report
8. **Treasurer's Report** Mark presented the standard financial handouts and reviewed October results, noting a net loss of \$1,145 for October, which represents a significant improvement compared to the \$5,750 loss in October of the prior year. Year-to-date results through October were also reviewed, showing a loss of \$5,978 for the current fiscal year compared to a \$12,486 loss for the same period last year, reflecting continued improvement.
9. **Standing Committee Reports**
 - a. **Membership/Fund Development** Lisa reported a delay in mailing the annual fundraising letter due to a mailing service error and the Thanksgiving holiday. The vendor acknowledged the

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mistake and confirmed the letter will be mailed December 4. Supplemental email and social media outreach was sent in the interim, and fundraising efforts remain on track.

b. Programming

Cinema Dagmar reported that no Cinema Committee meeting was held due to the film festival, with meetings to resume in January. Upcoming films include *The Running Man*, *A Family Thing*, and *Zootopia* (two-week run). Western Movie Night attendance was lower than expected and the series will pause. An underwriter will sponsor *The Harder They Come* on January 17, with possible reggae-themed programming later in the summer.

Film Festival Shauna reported the festival was highly successful, with increased participation, sponsors, and filmmaker involvement. Pass revenue increased by approximately \$1,000, while individual ticket sales remained steady. The After Party was well attended, and local businesses saw increased activity. A spring encore event and greater coordination with local businesses were discussed.

Live Shauna reported the Halloween show drew approximately 100 attendees and generated a modest profit. A holiday open mic is scheduled for December 20, and a mentalist performance is scheduled for February 28.

Telecasts Opera programming continues to perform well, with the next performance scheduled for December 13. Changes to National Theatre Live distribution were noted, with *Life of Pi* scheduled for early 2026.

Publicity No report.

Film Club Steve reported approximately 30 film suggestions were received from season ticket holders. A survey will be sent to narrow selections to six films, with most titles expected to be booked through Swank.

c. Personnel No report.

d. Facilities Tim reported on installation of a new night light outside the side door near the dance floor for safety, inspection of existing motion-sensor and solar lights, and issuance of new keys for the back lobby door. He noted upcoming maintenance projects, including replacing marquee light sockets.

10. Board Retreat – Tracy and Shauna reported continued efforts to secure a facilitator, with no confirmation received to date. The Board discussed the importance of holding a retreat to focus on long-term goals and strategic planning, potentially with an external facilitator. Possible locations, including the Coast Guard House, and dates in January or February were discussed, with agreement to continue exploring options and proceed with internal facilitation if needed.

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- 11. City NVR Installation** – The City of Point Arena requested approval to install a network video recorder (NVR) at the building as part of its security system. Paul explained that footage would be retained for approximately five to seven days, with no facial recognition, no external access, and rolling overwrites. The system will replace existing cameras and will not expand coverage. Following discussion of privacy and data retention, Tracy moved to approve the installation, Tim seconded, and the motion passed unanimously.
- 12. Backup Projector** – Mark reported that a certified refurbished backup projector identical to the current unit is available from Audio General for \$3,500 with a three-year warranty. After discussion comparing refurbished and new options, the Board approved purchase of the refurbished unit, with direction to specify low usage hours in the purchase order. Steve moved to approve, Tim seconded, and the motion passed unanimously.
- 13. Cinema Discussion** – Paul deferred discussion to the January Cinema Committee meeting.
- 14. Coast Library Request for On-Screen Ad Donation** – Lisa reported that the Coast Community Library requested placement of an on-screen fundraising slide for its \$75,000 roof repair campaign. The Board approved the request for a six-month period, with similar requests to be considered on a case-by-case basis. Fer moved to approve, Tracy seconded, and the motion passed unanimously.

With no further business to discuss, the meeting was adjourned at 7:28 pm.

Next meeting is January 28, 2026 at 6:00pm.

Board Report

Financial Report Fiscal Year

YTD thru Nov 25

YTD thru

Nov 24

CATEGORY	INCOME	EXPENSES	NET	NET
EVENTS	\$134,381	-\$124,193	\$10,188	\$5,982
OPERATIONS	\$39,854	-\$43,218	-\$3,364	-\$7,559
TOTAL	\$174,235	-\$167,411	\$6,842	-\$1,577

Included in Events: 2025

Cinema = -\$11,799

Nite/Cult = \$1,166

Film Club = -\$123

Opera = \$2,160

Produced = \$5,351

Exhibits on Film = 0

NT Live = -\$139

Rentals = \$1,324

Film Festival = \$11,860

Totals = \$9,738

Included in Events: 2024

Cinema = -\$10,742

Nite/Cult = \$492

Film Club = -\$52

Opera = \$566

Produced = \$6,884

Exhibits on Film = -\$314

NT Live = -\$246

Rentals = \$571

Film Festival = \$8,857

Totals = \$6,016

Board Report

Financial Report Fiscal Year

Nov 25

Nov 24

CATEGORY	INCOME	EXPENSES	NET	NET
EVENTS	\$36,329	-\$25,018	\$11,311	\$7,701
OPERATIONS	\$3,494	-\$1,727	\$1,767	\$3,208
TOTAL	\$39,823	-\$26,745	\$13,078	\$10,909

Included in Events: 2025

Cinema = -\$1,653

Nite/Cult = -\$85

Film Club = \$212

Opera = \$909

Produced = -\$242

Exhibits on Screen = 0

NT Live = -\$36

Rentals = \$346

Film Festival = \$11,860

Total = \$11,311

Included in Events: 2024

Cinema = -\$2,586

Nite/Cult = -\$205

Film Club = \$8

Opera = -\$177

Produced = \$1,270

Exhibits on Screen = -\$58

NT Live = 0

Rentals = -\$97

Film Festival = \$9,448

Total = \$7,700