



**September 25, 2024**  
**Arena Theater Board of Directors**  
**Meeting Minutes**

**Call to Order** at 6:00 pm

**Roll Call** Present: Lisa Joakimides, Michael Beattie, Mark Vanderwoude, Paul Andersen, Blake More, Tracy DuPont, Tim McMurtry  
Absent: Steve McLaughlin

**Staff** Shauna Boyd and Dagmar Moseley

**Guests** None

**Privilege of the Floor/Correspondence** None

**Approval of the Agenda** Tim moved approval, Michael seconded. Motion adopted unanimously with Steve and Rod absent.

**Approval of the Minutes of the August 28, 2024 Meeting** Tim moved approval, Mark seconded. Motion approved unanimously with Michael and Rod absent.

**President's Report** Lisa stated the Theater is preparing for a busy holiday season and asked that Board members be available for some of the events. Halloween night, Lisa will be at the front of the Theater handing out candy and asked for donations offset her costs. Mark suggested the Theater pick up the expense. Lisa noted that Bryn & The Blue Souls and Fourth Position will be performing that Halloween night at the Theater. She suggested holding the final Board meeting of the year be held November 20, 2024. There was brief discussion about going back to zoom-only meetings; consensus of the Board was to continue in-person meetings and Zoom meetings.

**Secretary Report**

**Treasurer's Report** Mark provided a handout on finances (attached). He noted, for August, the Theater had a gain of \$800 for events and a loss of \$3,700 for operations, for a total loss of \$2,916 compared to a profit of \$2,700 in August 2023. He noted that Barbie and Oppenheimer brought in a significant amount of revenue at this time in 2023. For the fiscal year-to-date, the Theater shows a profit of \$900 for events compared to \$6,100 at the same time last year. Operations losses were \$9,200 to date versus a loss of \$9,800 last year. The Theater has an overall loss of \$ 8,245 year-to-date and last year's to-date loss was \$3,720. He noted that Barbi/Oppenheimer brought in approximately \$5,000 last year.

**Standing Committee Reports**

**Membership & Fund Development** The Committee had not met yet, but Lisa noted that membership totals for August 2024 were 304 members and 488 individuals. She noted that memberships fluctuate throughout the year. The Committee is working on the fall fundraising letter and hopes to have a draft

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version for the October Board meeting. Steve has agreed to write the letter and Blake's poem will be included on the back. She suggested keeping an eye out for any grant opportunities. Tim inquired about printing in-house. Lisa noted the difference between the cost of the outside print shop and in-house was negligible. In-house would require volunteers to envelope and postage the letter, whereas the printer/mail house get a better meter rate for postage and assembles and mails the entire letter. Blake suggested that the poem include a simple border to look nicer; the Board agreed it was a good idea.

### **Programming**

#### **Cinema**

Dagmar stated the Cinema committee meeting in September did not occur and the October meeting would discuss movie selections. She noted that the Western Film Night was successful.

**Film Festival** Shauna updated the Board about film festival planning, noting that filmmakers will be present after most of the programs. She stated the Film Festival has already generated \$14,000 in donations with additional donations outstanding. She also noted that several locals have stepped up to provide housing. Mark inquired about festival donations compared to last year. Shauna and Lisa stated donations have exceeded last year's level.

**Live** Shauna stated that the August shows did well and that the next show is Zepperella, which had already sold 111 tickets. She noted Schmidty will be out of town so Kat Gleason will fill the House Manager role. Discussion ensued about the particulars of the show. Other future shows include Hot Buttered Rum on October 18, Fourth Position on Halloween night, and John Primer on November 2.

**Opera** The season is beginning. There will be eight showings this season.

**Exhibition on Screen** Four events have been scheduled for the year. The most recent event about Picasso did very well.

**NT Live** There is currently one performance scheduled.

**Publicity** Dagmar stated there was enthusiasm regarding the Experimental Shorts section of the program, especially the live performance portion. She noted it was something new for the Theater and Shauna noted that program is on Saturday evening. Dagmar reminded the Board that the schedule for upcoming events is on the website. She is currently working on publicity and program for the Film Festival. Dagmar also relayed that the Lighthouse Peddler is no longer operating.

**Film Club** Dagmar and Shauna stated the Film Club has 46 members and a total of 60 are needed for the series to break even.

Lisa relayed information from Steve regarding a Bluetooth system for hearing aids. Tim Balambao and are testing the new system and that new headsets for the ListenFM system have arrived.

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**Personnel** No report.

**Facilities** Tim stated that work on repairing the roof has been completed. Mitch was very helpful with the project. He said that painting was the only remaining item for the roof project. Michael and Time assessed the air scrubbers and found them in good working order. He stated that some parts for the popcorn machine are no longer made, and he would explore the heating element to see if it was fixable.

**Old Business** None

**New Business** None

**Adjournment** With no further business to discuss, the meeting was adjourned at 6:50 pm.

The next meeting of the Arena Theater Board of Directors is October 30 at 6:00pm.

**Financial Report Fiscal Year**  
**YTD thru Aug 24**

**YTD thru**  
**Aug 2023**

<b>CATEGORY</b>	<b>INCOME</b>	<b>EXPENSES</b>	<b>NET</b>	<b>NET</b>
<b>EVENTS</b>	<b>\$59,645</b>	<b>-\$58,707</b>	<b>\$938</b>	<b>\$6121</b>
<b>OPERATIONS</b>	<b>\$18,798</b>	<b>-\$27,981</b>	<b>-\$9,183</b>	<b>-\$9,841</b>
<b>TOTAL</b>	<b>\$78,443</b>	<b>-\$86,688</b>	<b>-\$8,245</b>	<b>-\$3,720</b>

**Included in Events: 2024**

Cinema = **-5,421**

Nite/Cult = **\$406**

Film Club = **- \$683**

Opera = \$389

Produced = \$5,867

Exhibits on Film = \$8

NT Live = **-\$245**

Rentals = \$668

Film Festival =

Total = \$989

**Included in Events: 2023**

Cinema = **\$2541**

Nite/Cult = \$1372

Film Club= **-\$144**

Opera = \$416

Produced = \$886

Exhibits on Film = \$34

NT Live = **-\$74**

Rentals = \$1,087

Film Festival = **0**

Total = \$6,118

# Financial Report Fiscal Year Aug 2024

Aug  
2023

CATEGORY	INCOME	EXPENSES	NET	NET
EVENTS	\$15,605	-\$14,807	\$938	\$4,400
OPERATIONS	\$2,895	-\$6,609	-\$3,714	-\$3,200
TOTAL	\$18,500	-\$21,416	-\$2,916	\$1,200

**Events Income** = All tickets, concessions, bar, and ads sold

**Events Expenses** = Specific to events including payroll, movie rental fees, licensing, and creation of ads.

**Operations Income** = memberships, donations, interest.

**Operations Expenses** = communications, insurance, heat, accounting, office, property taxes, workers comp, etc.

## Included in Events:

Cinema = ~~-\$1,276~~

Nite/Cult = \$343

Film Club = ~~-\$69~~

Produced = \$1,880

Exhibits on Film = ~~-\$81~~

NT Live = \$ 0

Rentals = \$0

Film Festival = \$0

Total = \$ 798