

Arena Theater Board of Directors
Wednesday, September 25, 2019
6:00 pm regular session, Coast Community Library

1. Call to Order

2. Roll Call ...

Mitch McFarland, Lisa Joakimides, Tim McMurtry, Barbara Pratt, Paul Andersen, Steven Archer, Elizabeth Herbert, Michael Beattie. Dean Fernandez absent

Staff, Shauna, Boyd, Phil, Dagmar

3. Privilege of the Floor/Correspondence/Suggestion Box

none

4. Approval of Minutes from June 26 and July 31, 2019 board meetings

Approved June and July Lisa moved approval/ Steven seconded. Approved unanimously

REPORTS:

5. President's Report

Mitch updated progress on obtaining a Liquor license. A Use Permit is required from the City of Point Arena. The Board is questioning the \$2000 fee, but to facilitate obtaining the license in a timely manner the check will be sent. Barbara and Dean will provide background history for obtaining Liquor License.

6. Treasurer's Report

Will be discussed at next meeting.

7. Standing Committee Reports

a. Fund Development Committee

OZ Farm Dinner:

Oz Farm Dinner needs:

1. Tim will organize getting tables and transporting them to Oz after Oct. 7. Not positive about number needed, but Arena Theater has three. I have two round wooden ones at my house and may be getting more. Would prefer the longer heavier ones.
2. Mitch will organize getting 70 chairs and transporting them to Oz after Oct. 7. Would prefer wooden chairs or the chairs from Arena Theater. I have six wooden chairs at present and may be able to get more.
3. Lisa, Mitch and Michael will get the wine (case of red and white). That should be delivered to Oz the day of and white wine should be reasonably chilled.
4. Paul and Lisa will ask for donation of rolls or loaves of bread from Pelican.
5. Michael making the coffee and tea set up toward the end of the dinner. It will be on its own table. Michael and his guest will also man the bar where all drinks will be served.

Each director and their partner will host a table (except bar person). Everything is going to be served family style so the hosts will pick up platters and bowls for their table. They will also clear the plates. People will be asked to pick up their own coffee and dessert to encourage socializing. The board is not expecting the directors and their partner to pay \$150 each for their dinner. Donations would be appreciated.

b. Programming Committee

Reports from subcommittees:

Cinema, no updates

Live, listed upcoming events, Third Monday improved.

Telecast, north Coast Artist Guild is underwriting Exhibition on Screen next season.

Publicity, no report

Film Club, no report

Dance Recital Rental vote Paul/Lisa Carried

Try to schedule the local Burlesque Show for future

c. Facilities Committee

Paint, marquee, Cup Holders, Cleaning Day Tim updated

Further Reach built a unit outside of building for easier access.

d. Membership Committee

Reward Card 1 returned

e. Personnel Committee

Possible future closed meeting

OLD BUSINESS:

8. **Staff Reports** (*Staff meetings are held on the 1st Wednesday of each month*)

NEW BUSINESS:

12. Authorize \$2000 check for City Coastal Development Permit and \$1000 for ABC, Steven/Tim Shauna will write check and Amy will move funds.

13. The board voted to make Shauna Boyd, Dagmar Moseley and Dean Fernandez authorized check signers on the theater's Redwood Credit Union bank account.

14. **Adjournment 8:04 p.m.**